

APPROVED MINUTES
Genesee-Livingston-Steuben-Wyoming BOCES

October 18, 2023

Call to Order

The regular meeting of the Genesee Valley BOCES was called to order on October 18, 2023, at 5:00 p.m. by Board President Norb Fuest, in Conference Room A, at 80 Munson Street, LeRoy, New York.

Roll Call

MEMBERS PRESENT:

Christy Crandall-Bean	Roger Kostecky
Matthew Crane	Michael Riner
Robert DeBruycker	Paul Webster
Norbert Fuest	J. David Woodruff
Ernest Haywood	
William Kane	

MEMBERS EXCUSED:

Edward Levinstein

OTHERS PRESENT:

District Superintendent Kevin MacDonald, Deputy Superintendent Julie Donlon, Chief Financial Officer Daniel Groth, Director of Programs Jon Sanfratello and Board Clerk Jennifer Lewis.

Pledge of Allegiance

Mr. Fuest led the Pledge of Allegiance.

Board Member Recognition

In honor of Board Member Appreciation month, members of the Genesee Valley BOCES Educators' Association and the SRP Association were present and provided the Board members with gifts to thank them for their continued support.

Agenda Adopted

Moved by Mr. Kane, seconded by Mr. Riner, that the agenda be adopted with no changes.

Yes: 10 No: 0

Carried Unanimously.

Executive Session

Moved by Mr. Kane, seconded by Mr. Riner, to enter into Executive Session at 5:05 p.m. to discuss the employment history of particular individuals.

Yes: 10 No: 0

Carried Unanimously.

Return to Public Session

Moved by Mr. Riner, seconded by Mrs. Crandall-Bean, to return to public session at 5:10 p.m.

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Yes: 10

No: 0

Carried Unanimously.

**Minutes of Previous Meeting
Approved**

Moved by Mr. Riner, seconded by Mrs. Crandall-Bean, to approve the minutes of the September 20, 2023 Regular Board Meeting.

Yes: 10

No: 0

Carried Unanimously.

**Treasurer's Report, Central
Treasurers' Report and Budget
Amendments Received**

Moved by Mr. Haywood, seconded by Mr. Webster, to receive the Treasurer's and Central Treasurers' Reports for the months ending May 31, 2023 (Mt. Morris), June 30, 2023 (Mt. Morris), July 31, 2023 (Mt. Morris), and August 31, 2023 and Budget Amendments for the period of September 1-30, 2023.

Yes: 10

No: 0

Carried Unanimously.

Treasurers' Reports and Budget Amendments as received are listed on Schedule VI. of the agenda and placed in the supplemental file.

District Superintendent's Report

Mr. MacDonald shared the following information with the Board:

- A revised BOE Meeting schedule was shared with the Board. The February meeting has been changed to February 28th.
- Dansville CSD has decided to re-open their Superintendent Search. Kevin will be working with them to start the process in the Spring.
- Kevin has been asked to be the Consultant for the O-N BOCES District Superintendent Search.
- The Executive Cabinet will be meeting with department leaders next week to review 2024-25 budgets.
- GLOW With Your Hands Healthcare is scheduled for March 22, 2024 at GCC. More information will be forthcoming.

Moved by Mr. DeBruycker, seconded by Mr. Kostecky, to approve the following one (1) Action Item, as recommended by the District Superintendent:

**Report of the External Auditor
Received**

Approved the annual audit report ending June 30, 2023 of the Genesee-Livingston-Steuben-Wyoming Board of Cooperative Educational Services as presented by John Rynkiewicz and our Independent Auditors, Mengel Metzger Barr & Co.

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Yes: 10

No: 0

Carried Unanimously. One (1) Action Item as recommended by the District Superintendent.

Administrative Reports

The reports of the Deputy Superintendent, Chief Financial Officer and the Director of Programs were reviewed. After brief comments regarding their reports, each administrator present answered questions asked by the Board members.

Board Forum

Board Member Activity:

Christy Crandall-Bean

- Keshequa students presented to the Board on GLOW With Your Hands. It was a great experience for them.
- The new PR person is doing a phenomenal job.
- Keshequa's \$22 million capital project vote was recently passed.

Matt Crane

- Dansville CSD Superintendent Search will re-open in the Spring. Looking for an interim to serve from January -June 2024.

Norb Fuest

- Attended GLOW With Your Hands.
- Attended the Audit Committee meeting.
- Attended the GVSBA Executive Committee meeting and the Board Presidents meeting.
- Attended the NYS Workforce Investment Board meeting in Albany.

Roger Kostecky

- Participated in the NYSSBA Annual Meeting.

Mike Riner

- Mental health issues being addressed at both Elba CSD and Oakfield-Alabama CSD.

Paul Webster

- Attended the Perry CSD BOE meeting and had a tour of the building.
- The new Food Service Director at Letchworth CSD is doing a great job.

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Dave Woodruff

- Attended GLOW With Your Hands.
- Attended the Audit Committee meeting.
- Attended the GVSBA Executive Committee meeting and the Board Presidents meeting.

Moved by Mr. Kane, seconded by Mr. DeBruycker, to approve the following three (3) Program and Instruction items as recommended by the District Superintendent:

Field Trips Approved

Approved the following field trips:

1. FFA National Convention in Indianapolis, IN on October 31 - November 4, 2023. 9 students (3 male/6 female) and 2 chaperones (1 male/1 female). **Total Cost to BOCES: \$5,525.**
2. SOTA (State of the Art) Conference in Colorado Springs, CO on October 24-27, 2023. 2 students (1 male\1 female) and 2 chaperones (1 male\1 female). **Total Cost to BOCES: \$10,882.**

Textbook Purchase Approved

Approved the purchase of the following textbooks as recommended by the District Superintendent:

1. CTE: Health Dimensions - “Fire Keeper’s Daughter” by Angeline Boulley, published by Henry Holt and Company.
2. CTE: Cosmetology - Ebook for “Milady Standard Cosmetology w/ Foundations” by Sandra Bruce, published by Cengage Learning.
3. Alternative Education: ELA - “Tangerine” by Edward Bloor and Danny DeVito, published by Clarion Books.
4. CTE: Building Trades - “Electrical Wiring Residential” by Phil Simmons, Derek Vigstol and Ray Mullin, published by Cengage.
5. MM Academy: Strategies for Success - Role Models: Examples of Character and Leadership by Joe Hoedel published by Character and Leadership.

ECA National Clubs, Class Clubs, Advisors and Officers Approved

Approved the list of Batavia and Mt. Morris Campus ECA National Clubs and Class Clubs, Advisors and Officers for the 2023-24 school year.

ECA National Clubs and Class Clubs, Advisors and Officers as approved are listed on Schedule X.C. of the agenda and placed in the supplemental agenda file.

Yes: 10

No: 0

Carried Unanimously. Three (3) Program and Instruction Items.

Moved by Mr. Woodruff, seconded by Mr. Crane, to approve the following four (4) Personnel Items, as recommended by the District Superintendent:

Creation of Position Approved

Approved the following resolution:

RESOLUTION ON POSITION CREATION

WHEREAS, it is the statutory authority of the Board to create and abolish positions, and

WHEREAS, the Board has determined that certain positions shall be created,

THEREFORE BE IT RESOLVED, that the following positions be created and added to the table of organization:

CERTIFIED:

1. #078 Cosmetology, 1.0 FTE, 12 months, effective 9/1/23.

**Instructional & Support
Personnel Schedules Approved**

Approved the following personnel schedules:

Schedule I.P.

- 1 - Resignations
- 3 - Probationary Appointments
- 4A - Temporary Appointments: Substitutes
- 4B - Temporary Appointments: Above Contract
- 4C - Temporary Appointments: Other
- 7 - Leaves of Absence
- 8 - Change in Status
- 14 - Reappointment of Part-Time Employees
- 15A - Regional Summer School Appointments
- 16 - Volunteers/Student Teaching

Schedule S.P. - CORRECTED

- 1 - Resignations
- 3 - Provisional Appointments
- 4 - 12-Month Probationary Appointments
- 8A - Temporary Appointments: Substitutes
- 8B - Temporary Appointments: Other
- 9A - Full-Time Non-Competitive Appointments

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- 10 - Leaves of Absence
- 11 - Change of Status
- 13 - Part-Time Employees Not Reappointed

Personnel Schedules as approved are listed on Schedule XI.B. of the agenda and placed in the supplemental file.

Memorandum of Agreement
Approved

Approved the Memorandum of Agreement between the District Superintendent and the School Related Personnel Associations, Units 1 and 2, regarding a Mentor Program to support the onboarding and continued growth of Association Members dated October 18, 2023.

Memorandum of Agreement
Approved

Approved the Memorandum of Agreement between the District Superintendent and the Educators' Association, regarding Jeremy Morris dated September 28, 2023.

Yes: 10 No: 0

Carried Unanimously. Four (4) Personnel Items.

Moved by Mr. DeBruycker, seconded by Mr. Haywood, to approve the following One (1) Business and Finance Item, as recommended by the District Superintendent:

Contracts & Agreements
Approved & Grants Accepted

Approved contracts and agreements as recommended by the District Superintendent, authorizing the District Clerk to sign on behalf of the Board, and to accept grants.

Contracts and agreements as approved and grants as accepted are listed on Schedule XII.A. of the agenda and placed in the supplemental file.

Yes: 10 No: 0

Carried Unanimously. One (1) Business and Finance Item.

Adjournment

Moved by Mr. Haywood, seconded by Mrs. Crandall-Bean, to adjourn the meeting at 6:05 p.m.

Yes: 10 No: 0

Carried Unanimously.

Respectfully Submitted,

Jennifer Lewis, Board Clerk